

Present: President Ignacio Diaz, Treasurer: Joe Murrow, Recording Secretary: Sue Dick, Communications Coordinator: Jean Johansen-Kuehn

The meeting was **called to order** by President Ignacio Diaz at 10:45.

The **secretary's minutes** were approved as read. Joe moved, Jean seconded.

**Treasurer's report:** \$5240.15 in Checking, \$449.20 in Savings, \$8902.36 in American Funds. Sue moved approval, Ignacio seconded.

The **concerto competition** advertising is not confirmed. Ignacio will create a flier when approximate times for each division have been assigned.

Ignacio will send a link to open e-mail on computers to Sue, Jan, and Jean.

After discussing the time and money that it takes to compile a **directory brochure**, it was decided that Ignacio will poll the membership to see if anyone has received students as a result of the brochure. A cheaper alternative would be to send a postcard to the 130 people that on our list to mail the brochure to.

Sue will be **play-a-thon coordinator**.

Ignacio is still waiting for a response from the Temple about questions relating to placement of a piano in their synagogue.

Potential topics for future **open forum meetings** was discussed.

-Business protocol / Rates to charge - - a link at [cli.gov](http://cli.gov) gives cost of living approximations.

Topics relating to certification:

-Updating / writing studio policies

-Writing / updating a teaching philosophy

-Analyze one intermediate piece of music (To be certified a teacher must analyze four pieces.)

-Discuss business ethics / create a business plan.

-Contact Rose Freeman, state certification chair, for information about becoming state certified.

Joe made a motion to adjourn, Sue seconded.

Respectfully submitted, Sue Dick, recording secretary